



ADVANCED
RECOVERY
SYSTEMS

Non-Nicotine User Certification

The purpose of this Non-Nicotine User Affidavit is to document your nicotine status as one of the qualifications for participation in the Advanced Recovery Systems Wellness Program.

You may be eligible for a health plan premium discount if, in addition to meeting other qualifications, you certify that you have not smoked or used tobacco and/or unregulated nicotine products as noted below within the last 90-days.

Note: Use of tobacco and/or unregulated nicotine products include:

- Smoking (tobacco and/or tobacco-free products, that might be smoked via cigarettes, pipes, water pipes, and/or hookahs)
- Smokeless tobacco (including snuff, snus, and chew)
- Vaping and/or other use of unregulated nicotine products (such as electronic cigarettes)

By signing this certification form, I certify that:

- I am a non-nicotine user and have not smoked a cigarette, cigar, pipe, or used nicotine products of any kind in any form in the 90 days prior to signing this form.
- I understand that it is my responsibility to notify Human Resources if I begin to smoke/use nicotine at any future date.
- I understand that Advanced Recovery Systems may require me to recertify my non-nicotine user status in the future but not more than once a plan year.
- I understand that if I smoke/use nicotine, I will lose any premium discount and that my payroll contribution will immediately increase.
- I understand that any dishonest or false representation of my non-nicotine use status will result in immediate loss of my wellness discount. This may result in Advanced Recovery Systems requiring me to reimburse them for any amounts reduced from my contributions for the period in which I claimed I was eligible for the discount. Advanced Recovery Systems may deduct such amount from my paycheck.

Employee's First Name (Print)

Middle

Last Name

Employee's Signature

Date

Email the completed form to Human Resources at HRHelpdesk@advancedrecoverysystems.com

Note: Completion of a Smoking Cessation Program, could make you eligible to receive the discount.